

# Awards and Recognition Guidelines

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## Purpose and Background

The AIDA Awards acknowledge and celebrate the outstanding contributions of members in advancing AIDA’s vision. These guidelines aim to provide clear information on the AIDA **Awards categories, eligibility criteria, nomination requirements, submission process and judging procedures.**

## Types of Awards and Recognition

AIDA has three core Award categories and two discretionary Awards:

- **Indigenous Medical Student of the Year** - Open to Indigenous Medical Student Members
- **Indigenous Doctor of the Year** - Open to Indigenous Medical Doctors: Fellow/Non-Fellow Members
- **Associate Member of the Year** - Open to Associate Individual / Student / Organisation Members
- **Uncle Louis Peachy Lifetime Achievement Award** – For discussion and endorsement at Board meeting
- **Dr Helen Milroy Contribution to Community and Wellbeing Award** – For discussion and endorsement at Board meeting

## Nomination and Selection Considerations

### Eligibility

All nominees, in any category, must be current **financial** AIDA members with a minimum of 12 months continuous membership. Current AIDA Board members and Secretariat staff are **not** eligible to nominate or be nominated.

### Submission Process

Nominations for all Award categories must be submitted via the official nomination form available on the AIDA website. Each nomination must include:

- The category of the Award
- A statement addressing:
  - How the nominee has progressed AIDA’s vision during the relevant period
  - How the nominee, or the team they lead, has excelled in their field
- Supporting documentation emailed to [membership@aida.org.au](mailto:membership@aida.org.au)
- Contact details of individuals or organisation who can corroborate the information provided.

### Assessment Process

Nominations will be reviewed by the AIDA Membership Committee and an independent reviewer. Assessors will consider:

- Eligibility and membership status,
- Contribution to AIDA Vision, and/or
- Excellence in the nominee’s field (including research)

## Frequency and Timing of Presentation

AIDA acknowledges and pays respect to the Traditional Owners of the lands across Australia on which our members live and work, and to their Elders and ancestors, past and present.

The AIDA Awards will be presented annually during the AIDA conference.

Recipients attending the conference must arrange and cover the cost of transporting their Award home

For recipients unable to attend conference, the AIDA Secretariat will post their Award directly to the recipient

In cases of unforeseen damage or loss, recipients should contact the AIDA Secretariat to discuss options for replacement.

### **Cultural or Organisational Considerations**

The Board will apply existing assessment tools developed by and for Aboriginal and Torres Strait Islander peoples to ensure culturally appropriate evaluation.

### **Privacy/Confidentiality**

All AIDA Board members, staff and contractors must maintain confidentiality regarding all information relating to nominees, recipients, and the selection process for the Awards. This includes refraining from sharing any personal, cultural, or organisational information obtained through the process, unless authorised for official communication.

### **Review and Updates**

This guideline will be reviewed annually to ensure alignment with organisational changes and best practice.